

**ALTA VISTA SOUTH HOMEOWNERS ASSOCIATION
DESIGN REVIEW COMMITTEE APPLICATION**

Please complete this request form and attach three (3) copies of proposed lot/home improvement plans and mail or deliver to:

ALTA VISTA SOUTH HOMEOWNERS ASSOCIATION
c/o South Coast Property Management
2973 Harbor Blvd. # 415
Cost Mesa, CA 92626
Phone: 714-444-2602
Fax: 714-444-3602

Date: _____

From: _____

Mailing Address

Home Phone Number

Work Phone Number

Property Address: _____

Tract #: _____ Lot #: _____ Unit #: _____

Note: SUBMIT PLANS AND SPECIFICATIONS IN TRIPLICATE

Proposed: Start Date: _____ Completion Date: _____

BRIEF DESCRIPTION OF WORK: _____

PLEASE INCLUDE THE FOLLOWING INFORMATION WITH YOUR REQUEST: (ATTACH ADDITIONAL DRAWINGS TO THIS FORM)

1. Description of improvement:
 - Please describe all improvements in section above and on plans.
2. Location of residence on lot and the dimensions from lot lines:
3. Complete dimensions of improvement proposed:
 - Include position of planters, plants, sprinklers, drains and drainage, and any other items that will be placed on, around or under the ground. This includes both front, rear and side yards.
4. Measurements of improvements in relation to residence and lot lines.
5. Description of materials and color schemes:
 - The list is to include types of materials (cement, stone, brick, etc.) as well as the surface finish and color. Plants and trees need to be indicated as to their descriptive name (type and size) as well as their location and distance to other references on the property.
6. Drawings to show affected elevations:
 - These are to include footings for walls, patio footings and structure (side and frontal view) showing complete design details.

I understand and agree:

1. **Work:** No work on this request shall commence until written approval of the Architectural Committee has been received.
2. **Completion Dates:** Installation of front yard landscaping shall be completed within one hundred and twenty (120) days after owner's close of escrow, in accordance with the Article X, Section 10.19 of the Declarations of Restrictions of the Alta Vista South Homeowners Association. Extenuating circumstances should be brought to the attention of the Design Review Committee.
3. Owner is responsible for obtaining permits required from the City/County and for using licensed contractors for work over \$300.00 per state law.
4. **Owner understands that the approval they are requesting is for aesthetics only, and does not address the structural integrity of the proposed improvement.**

Signature of Owner

Signature of Owner

DATE RECEIVED:

1. Received by Management Company: Date: _____

2. Received by the Design Review Committee: Date: _____

DO NOT WRITE BELOW THIS LINE - FOR DESIGN REVIEW COMMITTEE ONLY

Committee Comments: _____

Approval:

Conditions of Approval:

Disapproval for the following reasons:

- _____
- _____
- _____
- _____

Returned to Owner/Applicant for the following items:

- _____
- _____
- _____
- _____

Date: _____

TRANSMITTED TO OWNER: Date: _____ Via: _____